

RINA

THE ROYAL INSTITUTION OF NAVAL ARCHITECTS,
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COUNCIL IN CONFIDENCE

MINUTES OF DIVISION COUNCIL MEETING NO. 2-2017 HELD WEDNESDAY, 7 JUNE 2017

The President, Prof Martin Renilson, took the Chair and declared the meeting of the Council of the Australian Division of RINA open at 20.00 hrs local (Eastern Standard) time. The meeting was conducted from UTas-AMC in Launceston, with teleconference links to Brisbane, Sydney, Canberra, Melbourne and Launceston.

Prof Renilson welcomed Dr Amin and Messrs Gonzalez Pastor and MacDonald to their first meeting.

PRESENT

Members present for the meeting were Assoc Prof Woodward, Dr Amin and Messrs Dearing, Devereaux, Engel, Gonzalez Pastor, MacDonald, Millar, Savolainen and Williamson, the Treasurer and the Secretary.

APOLOGIES

Apologies were recorded from Dr Armstrong, Ms Jahshan and Messrs Black and Slater.

1. MINUTES

Confirmation of Minutes of Council Meeting held Tuesday, 21st February 2017

As the Minutes had been circulated previously, Mr Millar moved and A/Prof Woodward seconded **THAT** the Minutes be taken as read and signed as a true record of that meeting.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MEETING

Follow-up on the following outstanding items was agreed to be considered under other agenda items as follows:

- 2.1 Action 1/2-2013 Monitor and report on Single National Jurisdiction arrangements and provide feedback (referred to item 3.5)

- 2.2 Action 2/3-2016 Australian Maritime Innovation Centre Representation (referred to item 3.4)
- 2.4 Action 7/3-2016 Letter to AMSA re single jurisdiction implementation (referred to item 3.5)
- 2.5 Action 1/4-2016 Subject leaders for Future Potential Activities (referred to item 3.1)
- 2.6 Action 2/4-2016 Survey of members (referred to item 3.2)
- 2.7 Action 3/4-2016 Submission to the Senate inquiry into naval shipbuilding (referred to item 3.3)
- 2.11 Action 3/1-2017 Advise issues to be addressed by Joint Board (referred to item 4.4)
- 2.3 Action 4/3-2016 Possible Recognition of Navy training regimes

Mr Millar advised Council that developments on this matter had been minor and that it therefore remained open.

- 2.8 Action 6/4-2016 Flyer on careers in naval architecture

Mr Millar advised Council that he was still working on this matter and that it remained open.

The Secretary was instructed to provide a copy of the previous flyer to Mr MacDonald who undertook to assist Mr Millar in this task.

- 2.9 Action 1/1-2017 Revised Guidelines for State Treasurers to reflect Council decision on Section Funding

The Secretary advised Council that a draft of the revised Guidelines was still being developed with the President and Treasurer as part of a package, including amendment to the Division's By-Laws, Section Rules and new Section finance procedures, which he expected to provide in good time for consideration by Council at its next meeting.

- 2.10 Action 2/1-2017 Forward details for web-site updating to Sections

The Secretary advised that this action had been completed.

- 2.12 Action 4/1-2017 Circulate audited financial report to Council.

Council noted that the Treasurer had completed this item prior to the Division AGM.

3. MATTERS FOR CONSIDERATION

- 3.1 Future Potential Activities

The Secretary indicated that the subject leaders document circulated in relation to this item had been updated to reflect responses received since the February meeting, but further responses were invited. Action 1/4-2016 remains open pending those responses.

- 3.2 Survey of Members Expectations

The President thanked Mr Millar and Mr Slater for their work in collating responses and providing Council with the summary documents circulated under this item.

Mr Millar introduced the paper on follow-up actions he and Mr Slater had submitted to the meeting. In light of this submission, action 2/4-2016 was closed.

After a broad discussion of the results of the survey, Council formed a Survey Follow-up Committee comprised of the President, Dr Amin and Messrs Mr Millar, Slater and MacDonald and tasked it to pursue the following actions as recommended in the paper presented by Mr Millar:

ACTION 1/2-2017: With regard to the outcome of the members' survey, Survey Follow-up Committee to:

1. President to email all members and thank them for their efforts and provide some brief feedback about how the Council will proceed.
2. Review detailed responses via an online forum.
3. Determine a strategy for better "Engagement with relevant maritime bodies in Australia", being the number 1 ranked priority for Council by members (Question 9).
4. Develop sub-committees to undertake and support our actions with almost half of the members saying this would be valuable, and that they would support them (Questions 11 and 12).
5. Develop a strategies to provide more opportunities for members to attend events, such as improving visibility of events nationally, online access as well as more events in general, particularly where audiences are spread around states (Questions 14, 19-21).
6. Determine opportunities to better utilise, and encourage the use of, the website, noting that 20% of members view it monthly or more (Question 25).

ACTION 2/2-2017: The Secretary to forward to the Board of Trustees a copy of the paper summarising the outcomes of the survey for reference in relation to a possible Institution-wide survey.

3.3 Australian Naval Shipbuilding and Repair Capability

The President advised Council that the submission mentioned under this item at the February meeting had been lodged with the Senate Economic References Committee and that he and the Secretary had been examined at a hearing by the Committee.

Council agreed that this agenda item was no longer required and action 3/4-2016 was closed.

3.4 Australian Maritime Innovation Centre

Council noted Mr Slater's report emailed prior to the meeting that there had been no significant action on this item.

3.5 Single National Maritime Safety Jurisdiction

The Secretary advised that he had been in contact with AMSA in relation to members' general concerns and our invitation to submit an article for *The ANA*. He had not received information to pass on in relation to detailed concerns and AMSA had indicated its

preference to communicate directly with its stakeholders through its own channels. *The ANA invitation remains open.*

Related issues discussed under agenda item 3.7.

3.6 Amendment of Division By-laws and Policy/Procedure Documents

Council endorsed the recommended actions regarding extension of Action 1/1-2017 to include updating of the Division's by-laws, policies, procedures and section rules in accordance with the paper circulated and presented by the Secretary. The draft amendments are intended to be considered by the September Council meeting.

3.7 Division input to AMSA on IMO issues

The President spoke to his email circulated in relation to item 3.5 covering a series of dot points for suggested improved consultation between AMSA and the Division as forwarded to him by AMSA's CEO.

After a general discussion which was generally supportive of increased liaison with AMSA, Council agreed to form a committee to consider proposed actions. In light of this action, previous action 7/3-2016 was closed.

Council instructed the Secretary to respond to AMSA that it was unable in this instance to provide input on the IMO issues referred by AMSA, but expected to be better prepared to respond to future similar requests. Mr MacDonald expressed interest in those requests for input.

ACTION 3/2-2017: The President to convene an AMSA Liaison Committee including Dr Amin, Mr Boulton, Mr Dearling and Mr Devereaux to prepare a response to the AMSA CEO's dot points for consideration by Council at its September meeting, and to prepare draft responses to future requests for input on IMO issues.

3.8 Maritime Vocational College

The President referred to his paper regarding the UK Engineering Council's requirements, as implemented by the Institution, for registration at its various levels. Mr MacDonald drew attention to his emailed comments emphasising that RINA, as the relevant independent professional body for naval architects, should make itself visible to Government and the bureaucracy in the establishment of the College and its courses.

Council agreed to the following action:

ACTION 4/2-2017: Mr MacDonald and the President to develop a draft "white paper" with the intention of forwarding it to the Defence Industry Minister's office once approved by Council.

4. **REPORTS**

4.1 London Council Meeting 19th April 2017

This meeting was attended in person by the President. The Secretary, who attended by phone, outlined the main outcomes as follows which were noted by Council:

- The newly-formed Committees on Maritime Safety, Maritime Innovation and Maritime Environment had all conducted their first meetings.

- Council approved a Certificate of Appreciation to Mr Eric Tupper, on his retirement from Council after membership commencing in 1947.

4.2 Pacific 2017 IMC

Council noted the report by Mr John Jeremy, Chairman of the Organising Committee, detailing satisfactory progress in preparations for another successful conference.

4.3 AOG Conference

The Secretary read a report submitted by Mr Yuriy Drobyshevski, Chairman of the Organising Committee for the RINA conference held in conjunction with the AOG Expo in February. Council noted the report and agreed that the Division should support a similar conference at any future AOG Expo.

ACTION 5/2-2017: The Secretary to circulate Mr Drobyshevski's report to Council.

4.4 Joint Board on Naval Architecture

Council noted Mr Black's written report that the Joint Board had not met since the previous Council meeting, detailing developments regarding the EA Accreditation Schedule and BPEQ, and advising that the next meeting was scheduled for November. Action 3/1-2017 was amended to refer to the November meeting date and remains open.

Mr Williamson advised that WA Section was in discussion with EA regarding use of their facilities for WA Section meetings, but there may be a problem with public liability insurance. The Treasurer responded that NSW Section was similarly talking to EA, but a meeting was scheduled for the following day after which that he would be in a better position to report on any progress.

4.5 Reports by Division representatives on external committees

The Secretary reported no submissions had been received on this item.

4.5 Government Initiatives

The Secretary advised that the only development relevant to this item had been covered by discussions under item 3.8.

5. FINANCE

5.1 Accounts for Confirmation

Eureka – March Council teleconference	\$67.85
Eureka – Chartered Engineer PRI teleconference	\$39.25
WA Section additional funding	\$248.00

5.2 Accounts for Approval

Secretary Honorarium 2 nd quarter 2017	\$2,500.00
Secretary Expenses – Postage	\$40.85
UNSW Prize Engraving	\$19.20
AON Insurance – Nationwide Voluntary Workers/Public Liability	\$857.45
ANA Honorarium J Jeremy	\$2,000.00

ANA Honorarium P Helmore	\$2,000.00
BEE Printmail February 2017 ANA	\$1,192.62
BEE Printmail May 2017 ANA	\$1,174.76

The Treasurer moved and the President seconded **THAT** accounts be paid.

CARRIED

5.3 Treasurer's Report

Council noted the information provided by the Treasurer regarding the current status of the Division's finances.

ACTION 6/2-2017: Mr Gonzalez Pastor to provide details of SA-NT Section bank account to the Treasurer.

5.4 Advertising in *The Australian Naval Architect*

Council noted the information provided in the Treasurer's and the Advertising Manager's reports.

ACTION 7/2-2017: All Council members, in conjunction with Mr Millar, to pursue possible advertisers for *The ANA*, particularly for the premium back page space.

6. CORRESPONDENCE

6.1 Incoming

- Senate Naval Shipbuilding Inquiry (attendance at hearing)
- Standards Australia (Division nominees for Committees CS114 and ME059)
- CEO (status of IMarEST ANZSPAC Division)
- Engineers Australia (notice of DSTG FOCUS lectures)
- Minister Birmingham (UNSW course closure)
- SESA (invitation for engagement)

The Secretary drew Council's attention to the request by Standards Australia for the Division to nominate representatives for committees CS114 (Small Pleasure Boats) and ME059 (Shipbuilding). Council noted that a number of RINA members were already active on CS114 as representatives of other organisations, but agreed that the Division should be seen to be involved in both committees by nominating Mr Devereaux to CS114 and Mr Gonzalez Pastor to ME059.

ACTION 8/2-2017: Secretary to notify Standards Australia of nominations to its Committees CS114 and ME059.

6.2 Outgoing

- Senate Naval Shipbuilding Inquiry (submission and attendance at hearing)
- CEO (posting AGM and Council minutes)
- Standards Australia (Division nominees for Committee CS114 and ME059)
- CEO (status of IMarEST ANZSPAC Division)
- CEO (WAA 2017 web-site update)
- Engineers Australia (notice of DSTG FOCUS lectures)
- SESA (invitation for engagement)

The President moved and Mr Williamson seconded **THAT** correspondence be received.
CARRIED

7. OTHER BUSINESS

7.1 Division Membership of Australian Shipbuilders and Repair Group

Council noted that both the Secretary and Treasurer had been in contact with ASRG Chief Executive, Ms Liz Hay, who indicated that ASRG was happy for the Division to receive copies of its IMO and AMSA reports although more commercially sensitive information should be the province of paying members. Council agreed to continuation of these discussions regarding potential “partner” association between the two bodies.

ACTION 9/2-2017: Secretary and Treasurer to continue to liaise with ASRG regarding a “partner” association.

7.2 Wooden Boat Show

Mr Engel reported that he had represented the Institution at this event, but had received a low level of interest.

7.3 Walter Atkinson Award 2017

The Secretary advised Council that nominations for the Award would close in July and Council approved his recommendation that Dr Kim Klaka (chair), Mr Alan Muir and Mr Karl Slater should be appointed to comprise the WAA Assessment Committee.

7.4 Edith Cowan University Course Accreditation

The Secretary reported that he was expecting, but had not yet received, an approach from Engineers Australia seeking a nomination to this accreditation panel. Dr Armstrong, who had previously represented the Division on this panel, had been found to have a conflict of interest.

8. NEXT COUNCIL MEETING

Council agreed that its next meeting should be scheduled for 8.00pm (Eastern Standard) on Wednesday 13th September 2017.

9. CLOSURE

There being no further business, the President thanked all in attendance for their contributions and in particular retiring Council members for their service, and declared the meeting closed at 9.49pm local (Eastern Standard) time.

Signed as a true record

.....
Chairman

.....
Date

APPENDIX

SUMMARY OF ACTION ITEMS

- 1/2-2013 All Council Members (monitor the implementation of the new Single National Jurisdiction arrangements and provide feedback through the Secretary).
- 2/3-2016 Mr Slater to represent the Division where possible at future seminars on the Centre of Excellence for Maritime Engineering.
- 4/3-2016 Mr Millar to progress investigations on possible acceptance of the Naval Engineering/CASG/RAN charge engineer training regimes as meeting the Institution's requirements for CEng registration.
- 1/4-2016 The Secretary to invite Sections to provide nominations populating the list of subject leaders.
- 6/4-2016 Mr Millar and Mr MacDonald to prepare an updated draft of the flyer on careers in naval architecture.
- 1/1-2017 The President, in conjunction with the Secretary and Treasurer, to prepare proposed amendments to the Division's By-Laws, Guidelines for State Treasurers, Section Rules and associated documents .
- 1/2-2017 With regard to the outcome of the members' survey, Survey Follow-up Committee to:
1. President to email all members and thank them for their efforts and provide some brief feedback about how the Council will proceed.
 2. Review detailed responses via an online forum.
 3. Determine a strategy for better "Engagement with relevant maritime bodies in Australia", being the number 1 ranked priority for Council by members (Question 9).
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- 2/2-2017 Secretary to forward to the Board of Trustees a copy of the paper summarising the outcomes of the survey for reference in relation to a possible Institution-wide survey.
- 3/2-2017 The President to convene an AMSA Liaison Committee including Dr Amin, Mr Boulton, Mr Dearling and Mr Devereaux to prepare a response to the AMSA CEO's dot points for consideration by Council at its September meeting, and to prepare draft responses to future requests for input on IMO issues.

- 4/2-2017 Mr MacDonald and the President to develop a draft “white paper” with the intention of forwarding it to the Defence Industry Minister’s office once approved by Council.
- 5/2-2017 Secretary to circulate Mr Drobyshevski’s report to Council.
- 6/2-2017 Mr Gonzalez Pastor to provide details of SA-NT Section bank account to the Treasurer.
- 7/2-2017 All Council members, in conjunction with Mr Millar, to pursue possible advertisers for *The ANA*, particularly for the premium back page space.
- 8/2-2017 Secretary to notify Standards Australia of nominations to its Committees CS114 and ME059.
- 9/2-2017 Secretary and Treasurer to continue to liaise with ASRG regarding a “partner” association.

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