

# RINA

THE ROYAL INSTITUTION OF NAVAL ARCHITECTS,  
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## COUNCIL IN CONFIDENCE

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### MINUTES OF DIVISION COUNCIL MEETING NO. 1-2018 HELD TUESDAY, 13<sup>TH</sup> MARCH 2018

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The President, Prof Martin Renilson, took the Chair and declared the meeting of the Council of the Australian Division of RINA open at 20.02 hrs local (Eastern Summer) time. The meeting was conducted from UTas-AMC in Launceston, with teleconference links to Brisbane, Sydney, Canberra, Melbourne, Adelaide and Perth.

#### PRESENT

Members present for the meeting were Assoc Prof Woodward, Dr Armstrong, and Messrs Black, Devereaux, Millar, Savolainen and Slater (who joined meeting after item 2.6), the Treasurer and the Secretary. In the absence of Mr Gonzalez Pastor and to support the recent re=activation of the SA-NT Section, Mr Peter Dandy attended by invitation.

#### APOLOGIES

Apologies were recorded from Dr Amin, Ms Jahshan, and Messrs Darling, Engel, Gonzalez Pastor and Williamson.

#### 1. MINUTES

##### Confirmation of Minutes of Council Meeting held Tuesday 12<sup>th</sup> December 2017

As the Minutes had been circulated previously, Assoc Prof Woodward moved and Mr Devereaux seconded **THAT** the Minutes be taken as read and signed as a true record of that meeting.

**CARRIED**

#### 2. BUSINESS ARISING FROM PREVIOUS MEETING

Follow-up on the following outstanding items was agreed to be considered under other agenda items as follows:

- 2.3 Action 3/2-2017 AMSA Liaison Issues (referred to item 3.2)
- 2.5 Action 7/2-2017 Advertisers for *The ANA* (referred to item 5.5)
- 2.9 Action 7/3-2017 Approach ANA editorial content providers for advertising (referred to item 5.5)
- 2.10 Action 1/4-2017 Industry Mailing List (referred to item 3.1)
- 2.12 Action 3/4-2017 Prepare paper covering specified Points for Submission to AMSA Regarding Domestic Commercial Vessels (referred to item 3.2)

2.1 Action 4/3-2016 Possible Recognition of Navy training regimes

Mr Millar advised Council that he had been unable to progress this matter prior to the meeting but it should remain open.

2.2 Action 6/4-2016 Flyer on careers in naval architecture

Mr Millar advised Council that he was still working on this matter. A/Prof Woodward and Mr MacDonald undertook to prepare a first draft for circulation among the nominated members and, if appropriate, to Council.

2.4 Action 6/2-2017 SA-NT Section bank account

Mr Dandy advised Council that the re-activation meeting for the Section had elected a Section Committee which would meet for the first time on 16<sup>th</sup> March when positions would be decided. The incoming Section Treasurer would pursue this matter following that meeting. The item therefore remains open.

2.6 Action 4/3-2017 NGTF developments

Council noted Mr Slater's written report that there had been no developments in this matter. The action remains open.

2.7 Action 5/3-2017 Obtain advice on the Division's not-for-profit status

The Treasurer, Mr Boulton, advised that he had not yet been able to obtain the required advice. The Secretary undertook to approach the Australian Charities and Not-for Profit Commission in an attempt to progress the matter. The action was amended to reflect this outcome.

2.8 Action 6/3-2017 Obtain financial advice on diversifying Division investments

The Treasurer advised that this action should be held back until the preceding action item had been completed.

2.11 Action 2/4-2017 Detailed Responses from Member Survey for ANA Editors and Sections

The Secretary reported that this item had been completed.

2.13 Action 4/4-2017      WA News Article re Future Competitor to Pacific 2019 IMC

The Secretary reported that this item had been completed.

**3. MATTERS FOR CONSIDERATION**

3.1 Industry Mailing List

The Secretary introduced the updated paper circulated prior to the meeting.

He stated that the Chief Executive, as an alternative to the bottom-up approach followed to date, had offered to initiate a top-down approach by writing to Division members to request them to nominate appropriate contacts at the head of their companies/organisations.

Council accepted the Chief Executive's offer with a view, in the first instance, to writing to companies/organisations with a view to obtaining their written acceptance of CEng registration obtained through RINA to CPEng registration by Engineers Australia if not also undertaking to pay RINA members' subscriptions in lieu of Engineers Australia subscriptions.

In closing this item, the President urged members to provide the Secretary with data to populate the list as per the final two clauses of Action 1/4-2017 which remains open, the first two clauses having been completed.

3.2 AMSA Liaison Issues

The President indicated that the Division's AMSA Liaison Committee would be meeting on 20<sup>th</sup> March and that there was no action to be reported at this stage and that accordingly Actions 3/2-2017 and 3/4-2017 remain open.

3.3 Division Representative to RPEQ

In response to the letter of request for nomination of a representative, the Secretary offered to take up the role as he was in regular contact with the Chief Executive on related matters and had good understanding of CEng and engineer registration matters. Council accepted this offer.

**4. REPORTS**

4.1 London Council Meeting 25<sup>th</sup> January 2018

Council noted without comment the Secretary's written summary of this meeting.

4.2 Pacific 2019 IMC

The Secretary advised that the only activity to be reported was that the Organising Committee would hold its first meeting on Monday 7<sup>th</sup> May. Council noted this information without comment.

4.3 Joint Board on Naval Architecture

The Secretary reported that the next Joint Board meeting was scheduled for Friday 1<sup>st</sup> June.

**ACTION 1/1-2018:** Council members to advise the Secretary as soon as possible of issues they wish to be raised at the next Joint Board meeting.

#### 4.4 Reports by Division Representatives on external committees

The Secretary advised Council that, in response to a short-notice request for the Division to nominate a representative to the committee reviewing AS3962 *Guidelines for design of marinas*, in consultation with the President he had appointed Mike Seward to represent the Division. Council endorsed this nomination, noting that members would have received an emailed request to provide input to Mr Seward.

The Secretary also advised Council that the RINA Maritime Safety Committee had met on 6<sup>th</sup> March, but he had been unable to attend and could therefore not report on the meeting outcome.

#### 4.5 Government Initiatives

The Secretary reported there were no matters to be considered under this item.

#### 4.6 AGM Preparations – Section Nominations to Council for 2018-20

Council noted the information provided in the Secretary's paper to be presented at the AGM the following day, including the recent nomination of Adrian Broadbent by NSW Section.

#### 4.7 NSBC Developments

Council noted the information provided by the Secretary, including that no response to the Division's letter had been received from Minister Pyne.

### 5. FINANCE

#### 5.1 Accounts for Confirmation

Eureka – Dec Council Teleconference	\$47.40
BEE Printmail Feb 2018 ANA	\$1,068.25

#### 5.2 Accounts for Approval

NSW Section 1st funding payment 2018	\$856.50
Secretary Honorarium 1 <sup>st</sup> quarter 2018	\$2,500.00
Secretary Expenses – postage	\$25.00
Secretary Expenses – PO Box renewal	\$191.00

The Treasurer moved and Mr Black seconded **THAT** the accounts be paid.

**CARRIED**

#### 5.3 Treasurer's Report

Council noted the information provided by the Treasurer regarding the current status of the Division's finances.

#### 5.4 Approval of Annual Financial Report for AGM

The Treasurer presented the Financial Report as signed-off by the auditors.

In response to questions, the Treasurer advised:

- The \$5,000 current liability was for the outstanding payment to Engineers Australia for Pacific 2017 IMC
- The \$10,000 current liability was for the Robert Campbell bequest for a Pacific IMC prize
- The unusually high expenditure on prizes in 2017 was due to the purchase of prize medals as previous stocks had been exhausted.

The Treasurer moved and the Secretary seconded **THAT** the Financial Report be approved.  
**CARRIED**

#### 5.5 Advertising in *The Australian Naval Architect*

Council noted the information provided in the Treasurer's report. Mr Slater advised that Stellar Systems may agree to advertise. Action 7/3-2017 remains open.

Mr Millar advised that, during the Chief Executive's recent transit through Melbourne, he had agreed on a format for an e-news format that would be used for publicising future issues of *The ANA*.

## 6. **CORRESPONDENCE**

### 6.1 Incoming

Sections (nominations to Council)  
CEO (possible agreement with UTas-AMC)  
AMSA (DCV survey matters)  
AMSA (various IMO consultations)  
Victorian Section Chair (arrangements for Division AGM 2018)  
CEO (amendments to By-Laws etc)  
CEO (2018 visit to Division)  
CEO (Membership data security policy)  
ASRG (meetings for 2018)  
CEO (possible letters to Defence and other employers)  
David Gonzalez (ASRG meeting)  
David Gonzalez (re-activation of SA-NT Section)  
Tas Section (AGM outcome)  
BPEQ (review of areas of engineering)  
Victorian Dept of Treasury & Finance (Engineers Registration Bill 2018)

### 6.2 Outgoing

Sections (nominations to Council)  
CEO (possible agreement with UTas-AMC)  
Victorian Section Chair (arrangements for Division AGM 2018)  
CEO (amendments to By-Laws etc)  
Minister Pyne (NSBC and white paper)  
CEO (Membership data security policy)  
CEO (possible letters to Defence and other employers)  
David Gonzalez (ASRG meeting)  
David Gonzalez (re-activation of SA-NT Section)  
BPEQ (review of areas of engineering)  
Division members (seeking AS 3962 review input)  
Victorian Dept of Treasury & Finance (Engineers Registration Bill 2018)

The President moved and Mr MacDonald seconded **THAT** correspondence be received.  
**CARRIED**

**7. OTHER BUSINESS**

7.1 Brief Biographies of Council Members

In response to a proposal by Mr Slater, Council agreed to the following action.

**ACTION 2/1-2018:** Council members to provide the Secretary as soon as possible with a brief biography for circulation to, and information of, Council members.

7.2 Recognition of Service by Retiring Council Members

In response to a proposal by Mr Slater, Council agreed to send a letter of appreciation of service to retiring Council members. Council further agreed to extend the application of these letters to Section Committee members where the Section Chairman has provided an appropriate recommendation.

**ACTION 3/1-2018:** The Secretary to convey to Sections the availability of letters of appreciation to retiring Section Committee members upon receipt by the Secretary of an appropriately documented recommendation by the relevant to Section Chairman.

7.3 Victorian Engineers Registration Bill 2018

The Secretary advised that this Bill was approaching completion of its passage through the Victorian Parliament.

**8. NEXT COUNCIL MEETING**

Council tentatively agreed that its next meeting should be scheduled for Tuesday 27<sup>th</sup> June 2018. The President undertook the following action:

**ACTION 4/1-2018:** The President to canvas members of the incoming Council to ascertain whether there was a preference for reverting to a time of 2pm Eastern (12noon Western) Standard Time for the June and subsequent meetings.

**9. CLOSURE**

There being no further business, the President thanked all in attendance for their contributions and in particular retiring Council members for their service, and declared the meeting closed at 9.10pm local (Eastern Summer) time.

Signed as a true record

.....  
Chairman

.....  
Date

## APPENDIX

### SUMMARY OF ACTION ITEMS

- 4/3-2016 Mr Millar to progress investigations on possible acceptance of the Naval Engineering/CASG/RAN charge engineer training regimes as meeting the Institution's requirements for CEng registration.
- 6/4-2016 Mr Millar, Assoc Prof Woodward and Mr MacDonald to prepare an updated draft of the flyer on careers in naval architecture.
- 3/2-2017 The President to convene an AMSA Liaison Committee including Dr Amin, Mr Boulton, Mr Dearling and Mr Devereaux to prepare a response to the AMSA CEO's dot points for consideration by Council, and to prepare draft responses to future requests for input on IMO issues.
- 6/2-2017 Mr Gonzalez Pastor to provide details of SA-NT Section bank account to the Treasurer.
- 7/2-2017 All Council members, in conjunction with Mr Millar, to pursue possible advertisers for *The ANA*, particularly for the premium back page space.
- 4/3-2017: Mr Slater to monitor developments with the NGTF and inform Council as appropriate.
- 5/3-2017: The Secretary authorised to obtain advice from an ACNC/ATO on the Division's not-for-profit status.
- 6/3-2017: Mr Boulton to obtain financial advice regarding diversifying Division investments.
- 7/3-2017: Mr Millar to approach *ANA* editorial content providers to take out advertising in the journal.
- 1/4-2017: In relation to the industry mailing list the following steps are to be taken in sequence:  
(a) Council members to populate the spreadsheet and submit it to the Secretary; and  
(b) The Secretary to consolidate Council members' submissions.
- 3/4-2017: The AMSA Liaison Committee to prepare paper covering the following points for submission to AMSA regarding domestic commercial vessels:
- The relevant area of AMSA has insufficient staff to handle the amount of enquiries & changes required to the regulations although RINA recognises that recruitment action is underway.
  - It takes excessive time to get changes made. The many specific exemptions issued by AMSA are kept confidential and not available to industry, but some time later the issue may be addressed by either a generic equivalent solution or an amendment to the rules. In the meantime, the only available remedy is a specific exemption (with fee) for each case.
  - Since the outcomes achieved in survey and approvals are driven by costs the resultant safety standards are slipping.
  - There is a big problem with categories of services that accredited persons may provide - the public do not understand them and some of the accredited surveyors don't want to admit they don't have the expertise and provide services for which they are not accredited.
  - The aim of national uniformity of standards implementation has not yet been met as there are still differences between States.

- 4/4-2017: The Secretary to forward a copy of the news article to Pacific 2019 IMC Organising Committee Chair and WA Section, with the latter being requested to keep Council advised of any developments in this regard.
- 1/1-2018: Council members to advise the Secretary as soon as possible of issues they wish to be raised at the next Joint Board meeting.
- 2/1-2018: Council members to provide the Secretary as soon as possible with a brief biography for circulation to, and information of, Council members.
- 3/1-2018: The Secretary to convey to Sections the availability of letters of appreciation to retiring Section Committee members upon receipt by the Secretary of an appropriately documented recommendation by the relevant to Section Chairman.
- 4/1-2018: The President to canvas members of the incoming Council to ascertain whether there was a preference for reverting to a time of 2pm Eastern (12noon Western) Standard Time for the June and subsequent meetings.