

# RINA

THE ROYAL INSTITUTION OF NAVAL ARCHITECTS,  
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## COUNCIL IN CONFIDENCE

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### MINUTES OF DIVISION COUNCIL MEETING NO. 2-2018 HELD WEDNESDAY, 13<sup>TH</sup> JUNE 2018

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The President, Prof Martin Renilson, took the Chair and declared the meeting of the Council of the Australian Division of RINA open at 14.05 hrs local (Eastern Summer) time. The meeting was conducted from UTas-AMC in Launceston, with teleconference links to Gold Coast, Sydney, Canberra, Melbourne, Adelaide and Perth.

This being the first meeting following the AGM, the President welcomed to Council the new members nominated by Sections, Messrs Adrian Broadbent (NSW), Ian Laverock (ACT) and Cameron Whitten (Qld).

#### **PRESENT**

Members present for the meeting were and Messrs Black, Laverock, MacDonald, Millar, Slater and Whitten, the Treasurer and the Secretary.

#### **APOLOGIES**

Apologies were recorded from Assoc Prof Woodward, Dr Amin, Dr Armstrong, and Messrs Broadbent, Dandy, Engel, Gonzalez Pastor, Savolainen and Williamson.

#### **1. MINUTES**

Confirmation of Minutes of Council Meeting held Tuesday 13<sup>th</sup> March 2018

As the Minutes had been circulated previously, Mr MacDonald moved and Mr Slater seconded **THAT** the Minutes be taken as read and signed as a true record of that meeting.

**CARRIED**

#### **2. BUSINESS ARISING FROM PREVIOUS MEETING**

Follow-up on the following outstanding items was agreed to be considered under other agenda items as follows:

- 2.3 Action 3/2-2017 AMSA Liaison Issues (referred to item 3.2)
- 2.5 Action 7/2-2017 Advertisers for *The ANA* (referred to item 5.4)
- 2.9 Action 7/3-2017 Approach *ANA* editorial content providers for advertising (referred to item 5.4)
- 2.10 Action 1/4-2017 Industry Mailing List (referred to item 3.1)
- 2.11 Action 3/4-2017 Paper for Submission to AMSA Regarding Domestic Commercial Vessels (referred to item 3.2)
- 2.13 Action 1/1-2018 Issues for next Joint Board meeting (referred to item 4.3)
- 2.1 Action 4/3-2016 Possible Recognition of Navy training regimes

Mr Millar reported that he had been unable to progress this matter. Council considered that, rather than close the item, the action should be amended to particularly relate to civilians in Defence in preference to uniformed officers.

Mr Laverock volunteered to take the lead in pursuing the matter, with the text of the action being amended to reflect the changed emphasis on civilians (cf. uniforms) and qualifications rather than training. On this basis, the present action was closed and a new action opened as shown below.

**ACTION 1/2-2018:** Mr Laverock to progress investigations on possible acceptance of the Naval Engineering/CASG technical personnel development regimes with a view towards acceptance as meeting the Institution's requirements for CEng registration.

- 2.2 Action 6/4-2016 Flyer on careers in naval architecture

A/Prof Woodward advised Council that he had circulated a draft to other members actioned in relation to the matter and it was therefore close to completion. A/Prof Woodward and Mr MacDonald undertook to prepare a first draft for circulation among the nominated members and, if appropriate, to Council.

- 2.4 Action 6/2-2017 SA-NT Section bank account

As neither Mr Gonzalez Pastor nor Mr Dandy were present, no information was provided in relation to this matter, so the item remains open.

- 2.6 Action 4/3-2017 Developments with the Next Generation Technologies Fund (NGTF)

Mr Slater reported that there had been no action on this matter and none was expected in the foreseeable future. The action was closed on this basis.

- 2.7 Action 5/3-2017 Obtain Advice on the Division's not-for-profit status

Council noted the information in the Secretary's paper reporting advice received from the Australian Charities and Not-for-profits Commission (ACNC). On the basis of this information, Council closed this item and instructed the Secretary to pursue registration with ACNC.

**ACTION 2/2-2018:** The Secretary to register the Division as a not-for-profit with ACNC.

2.8 Action 6/3-2017 Obtain financial advice on diversifying Division investments

Council noted the decision at its previous meeting that progress on this matter was dependent on the outcome of the previous item.

2.12 Action 4/4-2017 WA news article re future competitor to Pacific 2019 IMC

Council noted the Secretary's verbal report that this item had been completed.

2.14 Action 2/1-2018 Biographies of Council members

Council noted the information received to date and circulated prior to the meeting, but urged the remaining half of its members to respond promptly. The action remains open.

2.15 Action 3/1-2018 Letters of appreciation to for retiring Section Committee members

The Secretary reported that this item had been completed.

2.16 Action 4/1-2018 Timing of June Council

The President reported that this item had been completed, as evidenced by the fact that this meeting was held in the afternoon rather than the evening.

### 3. MATTERS FOR CONSIDERATION

3.1 Industry Mailing List

The Secretary introduced the updated paper circulated prior to the meeting, suggesting that, wherever possible, the list should be populated with contact details at a managerial rather than working level. Council agreed to aim at a managerial level. The President urged Council members to populate the list in accordance with item (a) of Action 1/4-2017, which remains open.

Mr Millar requested a brief discussion ensued regarding privacy issues associated with use of the list. Council agreed that the possible need to obtain permission from those on the list for use of their contact details should be considered once the list was essentially complete and before it was used.

3.2 AMSA Liaison Issues

The President indicated that the letter to AMSA agreed by the Liaison Committee had been sent in the week before the meeting, but no response had been received to date.

Action 3/2-2017 remains open.

3.3 Vice President for 2018-20

There being no further nominations, the President proposed re-election of Mr Millar who was elected unanimously.

### 4. REPORTS

#### 4.1 London Council Meeting 11<sup>th</sup> April 2018

Council noted without comment the Secretary's written summary of this meeting.

#### 4.2 Pacific 2019 IMC

The Secretary advised that the Organising Committee Chairman, John Jeremy had advised that the first meeting of the organising committee has been postponed until Monday 16 July. IDSAL has been requested to draft an agreement for 2019 between IDSAL and RINA along the same lines as 2017. The Secretary further advised that Engineers Australia (EA) had indicated that they would be active members of both the Organising and Programme Committees.

#### 4.3 Joint Board on Naval Architecture

The Secretary reported that the Joint Board had met on Friday 1<sup>st</sup> June, with the main outcomes being resolution of outstanding action items in accordance with RINA's positions. Action 1/1-2018 closed on this basis.

Mr Millar drew attention to the apparent moves by EA to "muscle-in" on maritime engineering, particularly within Defence, suggesting that the Division needed to extract an agreement from EA to respect maritime engineering as RINA's province. Mr Black pointed out that it was inappropriate for EA to seek to increase its membership at the expense of a separate body (RINA) that it regards as one of its technical societies and volunteered to prepare a paper on the subject. Mr Laverock pointed out that EA's Leadership and Management College appeared to be increasingly influential with Government.

**ACTION 3/2-2018:** Mr Black to prepare paper for Council covering the relationship with EA in seeking members from the maritime engineering areas of Defence.

#### 4.4 Reports by Sections and Division Representatives

Council noted without comment the reports tabled in relation to participation in the EA Defence Roundtable and activities of the ACT and Tasmanian Sections. The Secretary further reported that NSW Section had additionally indicated that its activities were well covered on its web-page and in *The ANA*.

#### 4.5 Government Initiatives

The President introduced his paper on the approach by Team Downer for RINA to become a Professional Body Affiliate to Team Downer as a Major Service Provider to Defence.

Council agreed in principle with the proposal, subject to it being progressed with caution and not to the detriment RINA's relations with other MSPs and also subject to no action being taken without full consultation with RINA's CEO.

**ACTION 4/2-2018:** The President to discuss the approach from Team Downer with the Chief Executive and progress it as appropriate.

#### 4.6 National Shipbuilding College (NSBC) Developments

Council noted that the response from Minister Pyne to the Division's letter and white paper had been circulated prior to the meeting. Verbal information provided by the Secretary with

regard to the involvement in the NSBC of Profs Wrobel and Savage from University College London was also noted.

## 5. FINANCE

### 5.1 Accounts for Confirmation

Eureka – March Council Teleconference	\$61.60
Secretary AGM Expenses	\$558.01
WA Section First Funding Payment 2018	\$780.50

### 5.2 Accounts for Approval

Qld Section First funding payment 2018	\$474.00
Secretary Honorarium 2 <sup>nd</sup> quarter 2018	\$2,500.00
Secretary Expenses – postage & engraving	\$45.70
W L Browne and Associates – audit fees	\$880.00
BEE Printmail – May 2018 ANA	\$1,194.39
Honorarium – ANA Editor	\$2,000.00
Honorarium – ANA Technical Editor	\$2,000.00

The Treasurer moved and Mr Black seconded **THAT** the accounts be paid.

**CARRIED**

### 5.3 Treasurer's Report

Council noted the information provided by the Treasurer regarding the current status of the Division's finances.

In response to a question about unpaid advertising income being included or otherwise as current assets, the Treasurer responded that the debt was only raised when invoiced.

With regard to questions regarding variable charging across states by EA for use of its facilities for RINA technical meetings, Council recognised that the situation in NSW was long-standing and may not be able to be aligned with the situation in other states.

**ACTION 5/2-2018:** The Treasurer to provide Secretary with documents regarding arrangements for use of EA facilities in Sydney

### 5.4 Advertising in *The Australian Naval Architect*

Council noted the information provided in the Treasurer's report and Mr Millar's verbal report that Lloyd's Register had committed to renew a commitment to prime advertising space.

Council also confirmed that action items 7/2-2017 (Advertisers for *The ANA*) and 7/3-2017 (Approach ANA editorial content providers for advertising) remain open.

## 6. CORRESPONDENCE

### 6.1 Incoming

CEO (UK Data Protection Act)  
NSW & SA Sections (nominees to Council)  
CEO (eNews)

Engineers Australia (Defence Roundtable)  
Adrian Broadbent (Defence Roundtable)  
AMSA (DCV survey matters)  
AMSA (various IMO consultations)  
Prof Paul Wrobel (NSBC)  
Minister Pyne (response re NSBC & white paper)  
Aust Charities & Not-for-Profit Commission (advice)  
Various (eNews feedback)  
BEEprint (letter re closure of business)  
UNSW (graduation)  
Gerard Engel (resignation from Council)  
Scott Neil of Defence (NSBC)

## 6.2 Outgoing

CEO (Prof Hargreaves review of RPEQ Areas of Engineering)  
CEO (eNews)  
Section Secretaries (AMSA *Survey Matters*)  
Engineers Australia (Defence Roundtable)  
Adrian Broadbent (Defence Roundtable)  
Prof Paul Wrobel (NSBC)  
AMSA CEO (letter re inter-action)  
Aust Charities & Not-for-Profit Commission (seeking advice)  
CEO (posting AGM minutes)  
Section Secretaries (seeking WAA nominations)  
UNSW (graduation)  
Scott Neil of Defence (NSBC)  
RINA NZ (seeking updated postal address)

The Secretary moved and Mr Laverock seconded **THAT** correspondence be received.

**CARRIED**

## 7. **OTHER BUSINESS**

### 7.1 Closure of ANA Printing/mailing House

Council noted the Secretary's verbal report that BEEPrint had advised of its impending closure, with its existing clients (eg. the Division) being referred to another printing house. The Secretary undertook to keep Council apprised of any relevant outcomes from discussions with the new printing house.

### 7.2 Resignation of Council Members

The Secretary reported that he had received notification of resignation from one elected Council member and an indication of possible resignation by another member.

Council agreed that letters of recognition should be sent to the resigning member(s).

Council also agreed that gender balance is one of the factors to be taken into account along with geographic balance/backup when appointing replacement Council members.

**ACTION 6/2-2018:** All Council members to provide the Secretary with names of Division members who may be interested in joining Council for the remainder of the term(s) of

resigning Council member(s). Suggestions received to be circulated to Council for decision inter-sessionally.

7.3 Walter Atkinson Award Nominations

The Secretary advised that nominations were being sought from Sections, but nominations from other sources would be welcomed and taken into account if possible.

**8. NEXT COUNCIL MEETING**

After considering possible alternatives, Council agreed that its next meeting should be tentatively scheduled for 14.00 hrs Eastern Standard Time Wednesday 12<sup>th</sup> September 2018.

**9. CLOSURE**

There being no further business, the President thanked all in attendance for their contributions and declared the meeting closed at approximately 15.25hrs local (Eastern Standard) time.

Signed as a true record

.....  
Chairman

.....  
Date

DRAFT

## APPENDIX

### SUMMARY OF ACTION ITEMS

- 6/4-2016 Mr Millar, Assoc Prof Woodward and Mr MacDonald to prepare an updated draft of the flyer on careers in naval architecture.
- 3/2-2017 The President to convene an AMSA Liaison Committee including Dr Amin, Mr Boulton, Mr Dearling and Mr Devereaux to consider input to AMSA on relevant issues.
- 6/2-2017 Mr Gonzalez Pastor to provide details of SA-NT Section bank account to the Treasurer.
- 7/2-2017 All Council members, in conjunction with Mr Millar, to pursue possible advertisers for *The ANA*, particularly for the premium back page space.
- 6/3-2017 Mr Boulton to obtain financial advice regarding diversifying Division investments.
- 7/3-2017 Mr Millar to approach *ANA* editorial content providers to take out advertising in the journal.
- 1/4-2017 In relation to the industry mailing list the following steps are to be taken in sequence:  
(a) Council members to populate the spreadsheet and submit it to the Secretary; and  
(b) The Secretary to consolidate Council members' submissions.
- 3/4-2017 The AMSA Liaison Committee to provide appropriate input to AMSA regarding domestic commercial vessels and requests for comment on IMO issues.
- 2/1-2018 Council members to provide the Secretary as soon as possible with a brief biography for circulation to, and information of, Council members.
- 1/2-2018 Mr Laverock to progress investigations on possible acceptance of the Naval Engineering/CASG technical personnel development regimes with a view towards acceptance as meeting the Institution's requirements for CEng registration.
- 2/2-2018 The Secretary to register the Division as a not-for-profit with ACNC.
- 3/2-2018 Mr Black to prepare paper for Council covering the relationship with EA in seeking members from the maritime engineering areas of Defence.
- 4/2-2018 The President to discuss the approach from Team Downer with the Chief Executive and progress it as appropriate.
- 5/2-2018 The Treasurer to provide Secretary with documents regarding arrangements for use of EA facilities in Sydney
- 6/2-2018 All Council members to provide the Secretary with names of Division members who may be interested in joining Council for the remainder of the term(s) of resigning Council member(s). Suggestions received to be circulated to Council for decision inter-sessionally.