

RINA

THE ROYAL INSTITUTION OF NAVAL ARCHITECTS,
AUSTRALIAN DIVISION
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COUNCIL IN CONFIDENCE

MINUTES OF DIVISION COUNCIL MEETING NO. 4-2017
HELD TUESDAY, 12TH DECEMBER 2017

The President, Prof Martin Renilson, took the Chair and declared the meeting of the Council of the Australian Division of RINA open at 20.08 hrs local (Eastern Summer) time. The meeting was conducted from UTas-AMC in Launceston, with teleconference links to Brisbane, Sydney, Canberra, Melbourne and Hobart.

PRESENT

Members present for the meeting were Assoc Prof Woodward and Messrs Devereaux, Engel, Millar, the Treasurer and the Secretary.

APOLOGIES

Apologies were recorded from Drs Amin and Armstrong, Ms Jahshan, and Messrs Black, Dearling, Gonzalez Pastor, MacDonald, Savolainen, Slater and Williamson.

1. MINUTES

Confirmation of Minutes of Council Meeting held Tuesday 5th September 2017

As the Minutes had been circulated previously, Assoc Prof Woodward moved and the Treasurer Mr Boulton seconded **THAT** the Minutes be taken as read and signed as a true record of that meeting.

CARRIED

2. BUSINESS ARISING FROM PREVIOUS MEETING

Follow-up on the following outstanding items was agreed to be considered under other agenda items as follows:

- 2.1 Action 1/2-2013 Monitor and report on Single National Jurisdiction arrangements and provide feedback (referred to item 3.2)
- 2.4 Action 3/1-2017 Advise issues to be addressed by Joint Board (referred to item 4.3)
- 2.5 Action 1/2-2017 Members survey follow-up (referred to item 3.1)
- 2.6 Action 3/2-2017 AMSA Liaison Issues (referred to item 3.2)
- 2.8 Action 7/2-2017 Advertisers for *The ANA* (referred to item 5.5)
- 2.10 Action 2/3-2017 Finalise text of By-laws/Policy//Procedure documents (referred to item 3.3)
- 2.15 Action 7/3-2017 Approach ANA editorial content providers for advertising (referred to item 5.5)
- 2.2 Action 4/3-2016 Possible Recognition of Navy training regimes
- Mr Millar advised Council that he had been unable to progress this matter prior to the meeting but it should remain open.
- 2.3 Action 6/4-2016 Flyer on careers in naval architecture
- Mr Millar advised Council that he was still working on this matter with A/Prof Woodward and Mr MacDonald and that it should remain open.
- 2.7 Action 6/2-2017 SA-NT Section bank account
- Council agreed that no progress could be made on this matter in the absence of Mr Gonzalez Pastor, so the action remains open. The President advised Council that he had been in touch with Mr Gonzalez Pastor and Mr Eric Fusil with regard to re-activation of the SA-NT Section and that it was likely the re-activation meeting of members would take place early in 2018.
- 2.9 Action 1/3-2017 Future potential activities – subject leaders document
- This action was closed on the basis of the Secretary's report that it had been completed.
- 2.11 Action 3/3-2017 White paper – arrange improved presentation and send
- This action was closed on the basis of the Secretary's report that it had been completed, although no substantial response had been received beyond an acknowledgement by Minister Birmingham.
- 2.12 Action 4/3-2017 Manage NGTF developments and inform Council
- Council noted Mr Slater's written report that there had been no developments in this matter. The action remains open.
- 2.13 Action 5/3-2017 Obtain advice on the Division's not-for-profit status
- The Treasurer, Mr Boulton, advised that he had not yet been able to obtain the required advice, so the action remains open.

Mr Engel joined the meeting during this item.

2.14 Action 6/3-2017 Obtain financial advice on diversifying Division investments

The Treasurer advised that, as with the preceding item, he had not yet been able to obtain the required advice so the action remains open. He noted that it is necessary to determine the position regarding not-for-profit status prior to obtaining financial advice, as that advice will be affected by the Divisions status.

2.16 Action 8/3-2017 Correct Tasmanian Section membership prior to 2018 distribution of funds to Sections

The Secretary advised that he had completed this item based on the latest information from RINA HQ and that the Treasurer's proposals for payments to Sections (refer item 5) had been based on the corrected membership numbers.

2.17 Action 9/3-2017 Clarify rules applying to Victorian Section's LinkedIn group

The Secretary advised that he had provided to the Victorian Section a copy of the WA Section rules approved by RINA HQ, with a request that they be taken into account when setting/reviewing the Victorian Section's rules. The item was closed on the basis of this report.

2.18 Action 10/3-2017 Proposals for election of new President

In the absence of the Vice President, the President passed the chair to the Secretary and left the meeting. The Secretary advised Council that no suggestions of a new President had been received within the time specified by the September meeting. In view of the comparatively low attendance at the time of consideration by the current meeting, Council decided to defer a decision on this matter until agenda item 7 to allow other members to join in the meantime.

The President returned and resumed the chair of the meeting.

2.19 Action 11/3-2017 Industry Mailing List

The Secretary introduced his paper on the subject, which had been circulated prior to the meeting. In doing so, he suggested that a further column could be added outlining the principal areas of interest of each contact. Agreeing to these proposals, Council decided to close the current action and replace it with the following:

ACTION 1/4-2017: In relation to the industry mailing list the following steps are to be taken in sequence:

- (a) Council members to provide the Secretary with categories of interest areas within 2 weeks;
- (b) The Secretary to provide Council members with an unpopulated spreadsheet (column headings only);
- (c) Council members to populate the spreadsheet and submit it to the Secretary; and
- (d) The Secretary to consolidate Council members' submissions.

3. MATTERS FOR CONSIDERATION

3.1 Member Survey Follow-up

The President spoke regarding his paper circulated prior to the meeting. There were no comments in response.

Council closed Action 1/2-2017 on the basis of this paper and agreed to the suggested actions as follows:

ACTION 2/4-2017:

The Secretary to provide:

- (a) the Editors of *The ANA* with detailed responses in relation to our journal; and
- (b) Section Secretaries with detailed responses regarding technical meetings.

3.2 AMSA Liaison Issues

The President indicated that he had received an email from the CEO of AMSA, Mr Mick Kinley, who indicated he would welcome feedback on recent workshops.

Mr Millar joined the meeting at this point.

The Treasurer, Mr Boulton, spoke in relation to his email circulated as a meeting document prepared following the AMSA workshop in Sydney in which he made the following main points:

- The DCV section in AMSA has only 11 staff total Australia wide which isn't anywhere near enough to handle the amount of enquiries & changes required to the regulations.
- It takes excessive time to get changes made. The many specific exemptions issued by AMSA are kept confidential and not available to industry, but some time later the issue may be addressed by either a generic equivalent solution or an amendment to the rules. For example, it is impossible for catamaran with flush hatches to meet the rules but the only legal fix is to apply for a specific exemption and pay a fee each time.
- Since the surveying and approvals are being driven by costs the standards are certainly slipping.
- There is a big problem with categories of services that accredited persons may provide - the public do not understand them and some of the accredited surveyors don't want to admit they don't have the expertise and provide services for which they are not accredited.
- The whole idea of the national system is to get all the vessels to the same standard around the country, but there are still differences between States.

In response to a suggestion that AMSA should be requested to recruit more staff to address the first of these points, the President noted that AMSA had been recruiting heavily and that such action would be inappropriate at this time.

While Action 3/2-2017 remains open, the above points were supported by other members, resulting in the following action in accordance with the President's proposal:

ACTION 3/4-2017: The AMSA Liaison Committee to prepare paper covering the above points for submission to AMSA.

3.3 Action 2/3-2017 Update of By-laws/Policy//Procedure documents

The Secretary advised Council that he had contacted the Chief Executive, who had confirmed that the only amendments requiring approval by the Institution's Council were those to the Division's By-Laws. In this regard he confirmed that the By-Laws were required to provide

for the Division's annual Financial Report to be submitted to RINA HQ. On the basis of this report and the resulting motion below, this item was closed as it had been completed.

The President moved and Mr Engel seconded **THAT** the amended documents be circulated as required to Division members with a view to adoption by the Division's 2018 AGM.

CARRIED

4. REPORTS

4.1 London Council Meeting 18th October 2017

Council noted without comment the Secretary's written summary of this meeting.

4.2 Pacific 2017 IMC

Council noted the short report circulated by the Secretary, detailing a very successful conference.

Council also noted the news article by Amelia McMahon detailing that seed funding had been provided by the WA Government for establishment of a biennial expo and conference in WA to rival the existing Pacific expo and conference.

ACTION 4/4-2017: The Secretary to forward a copy of the news article to Pacific 2019 IMC Organising Committee Chair and WA Section, with the latter being requested to keep Council advised of any developments in this regard.

4.3 Joint Board on Naval Architecture

The Secretary reported that Mr Millar and he had represented the Division at the Joint Board meeting held earlier in the day, with the main items being:

- RINA to provide EA with a list of naval architecture and similar courses that have or may require accreditation under the Washington/Sydney/Dublin Accords;
- EA advised RINA that no more definitive definition of "engineering services" was likely to be provided in relation to Queensland registration (BPEQ);
- EA advised that drafting of Victorian engineers registration legislation had commenced, but RINA would need to check the extent to which its concerns had been addressed in the draft;
- Mr Bruce Howard of EA elected as Chairman of the Joint Board, Mr Millar to succeed Mr Black as the second RINA representative;
- RINA to provide EA with a copy of its letter to Minister for Defence Industry in relation to Naval Shipbuilding College and the associated white paper: EA would pursue this matter through its own contacts;
- RINA to provide EA with contact details of Section Secretaries and EA to similarly provide RINA with contact details for its Division administrative officers, with a view to facilitating coordination of technical meetings;
- RINA drew attention to outdated RINA contacts in relation to EA's September 2018 Australian Engineering Conference site visit to Garden Island Dockyard, also observation of no maritime chapter to that Conference;
- EA advised that it had signed a 10 year "provision of service" agreement with Department of Defence in relation to CPEng particularly for uniformed officers commencing with Air Force – agreement is at too high a level to deal with ship-specific issues;

- EA indicated its intention to more actively participate in the organisation of Pacific 2019 IMC;
 - Next meeting tentatively scheduled for about May 2018.
- Since the meeting had been held, Council closed Action 3/1-2017.

4.4 Reports by Division Representatives on external committees

The President reported that he had represented the Division at the ASRG meeting in Sydney the week preceding the meeting and had circulated a report to Council. He recommended that the Division send representatives to future ASRG meetings.

4.5 Government Initiatives

The Secretary reported there were no matters to be considered under this item.

5. FINANCE

5.1 Accounts for Confirmation

Albert Brunda - Graphic Designer	\$132.00
Eureka – Sept Council Teleconference	\$76.21
BEE Printmail Aug 2017 ANA	\$1,165.57
BEE Printmail Nov 2017 ANA	\$1,173.82
ACT Section 2 nd Funding Payment	\$125.00
WA Section 2 nd Funding Payment	\$322.00
NSW Section 2 nd Funding Payment	\$478.00

5.2 Accounts for Approval

Secretary Honorarium 4 th quarter 2017	\$2,500.00
Secretary Expenses – Stationery	\$8.49
Secretary Expenses – Telephone Recharge	\$30.00

The Treasurer moved and Assoc Prof Woodward seconded **THAT** the accounts be paid.
CARRIED

5.3 Treasurer's Report

Council noted the information provided by the Treasurer regarding the current status of the Division's finances.

5.4 Budget for 2018

The Treasurer presented his proposed Budget for 2018, noting that it included doubling of payments to Sections subject to compliance with the Guidelines to Section Treasurers and full justification of any additional Section expenditure.

The Treasurer moved and the Secretary seconded **THAT** the Budget be approved.

CARRIED

5.5 Advertising in *The Australian Naval Architect*

Council noted the information provided in the Treasurer's report. Action 7/3-2017 remains open as no information was provided in relation to it.

6. CORRESPONDENCE

6.1 Incoming

Minister Birmingham's office (NSBC letter and white paper acknowledgement)
UTas-AMC Prizes Office (prize for A/Y 2017)
UNSW Sydney Prizes Office (prize for A/Y 2017)
AMSA (survey matters, IMO consultation)
Standards Australia (Division nominee for Committees CE030)
Qld and WA Sections (Slides of technical presentations on web-site)
Membership matters (various)
ASRG (meeting documents)
CEO (amendments to By-Laws etc)
CEO (2018 visit to Division)
CEO (Membership of UTas-AMC students)
AMDA/IDSAL (Pacific 2017 profit share payment)
Standards Australia (Division nominee for Committee ME059)
Prof Paul Wrobel (possible UCL involvement in NSBC)
Victorian Section Chair (possible arrangements for Division AGM 2018)

In relation to the second and third items (UTas and UNSW prizes), Council agreed to continue previous commitments.

6.2 Outgoing

Ministers Pyne & Birmingham (NSBC and white paper)
UTas-AMC Prizes Office (prize for A/Y 2017)
UNSW Sydney Prizes Office (prize for A/Y 2017 – see paper)
AMSA (survey matters)
Standards Australia (Division nominee for Committees CE030)
Qld and WA Sections (Slides of technical presentations on web-site)
Membership matters (various)
ASRG (meeting)
CEO (amendments to By-Laws etc)
CEO (RINA-DST prize at UTas)
CEO (2018 visit to Division)
CEO (Membership of UTas-AMC students)
AMDA/IDSAL (Pacific 2017 profit share invoice)
Prof Paul Wrobel (possible UCL involvement in NSBC)
Victorian Section Chair (possible arrangements for Division AGM 2018)
All Sections (nominees for Division Council 2018-20)
Hugh Hyland and Robin Sandell (WAA 2017 outcome)

The President moved and Mr Devereaux seconded **THAT** correspondence be received.
CARRIED

7. OTHER BUSINESS

7.1 Video Recording of Technical Meetings

In response to a submission by Mr Millar on behalf of Victorian Section, suggesting acquisition of a Logitech C922 Pro Stream Webcam for the recording of technical meetings, Council agreed to purchase the camera for the Section as a pilot at cost not exceeding \$200.

Council noted the information provided by Mr Boulton that NSW Section has presentations ready for uploading but its experience with previous uploaded presentations had been that very few persons accessed them on-line. It was also pointed-out that links to the slides of presentations could readily be posted on Section events pages, as had been done by WA Section in relation to the *PRELUDE* FLNG.

7.2 Nomination for the Institution's Council

The Secretary drew Council members' attention to the need for someone from the Division to nominate for the Council in response to the call for nominations in the October/November issue of RINA Affairs, as the Secretary had reached his maximum term.

7.3 Division President for 2018-20

Further to the consideration of this matter under item 2.18, the President passed the chair to Mr Millar (Vice President) and absented himself from the meeting.

The Secretary proposed that, in the absence of any alternative proposals submitted under Action 10/3-2017 (subsequently closed), Prof Renilson be re-elected for the coming two years. Council unanimously endorsed this proposal.

The President, having been invited to return to the meeting and advised of the above decision, thanked Council for indicating its continued confidence in his leadership.

8. NEXT COUNCIL MEETING

Council tentatively agreed that its next meeting should be scheduled for 8.00pm Eastern Summer Time (5.00pm Western Standard Time) on Tuesday 13th March 2018, subject to the Division AGM being held the following evening in Melbourne.

9. CLOSURE

There being no further business, the President thanked all in attendance for their contributions and declared the meeting closed at 9.38pm local (Eastern Summer) time.

Signed as a true record

.....
Chairman

.....
Date

APPENDIX

SUMMARY OF ACTION ITEMS

- 4/3-2016 Mr Millar to progress investigations on possible acceptance of the Naval Engineering/CASG/RAN charge engineer training regimes as meeting the Institution's requirements for CEng registration.
- 6/4-2016 Mr Millar and Mr MacDonald to prepare an updated draft of the flyer on careers in naval architecture.
- 3/2-2017 The President to convene an AMSA Liaison Committee including Dr Amin, Mr Boulton, Mr Dearling and Mr Devereaux to prepare a response to the AMSA CEO's dot points for consideration by Council, and to prepare draft responses to future requests for input on IMO issues.
- 6/2-2017 Mr Gonzalez Pastor to provide details of SA-NT Section bank account to the Treasurer.
- 7/2-2017 All Council members, in conjunction with Mr Millar, to pursue possible advertisers for *The ANA*, particularly for the premium back page space.
- 4/3-2017: Mr Slater to monitor developments with the NGTF and inform Council as appropriate.
- 5/3-2017: Mr Boulton authorised to obtain advice from an accountant on the Division's not-for-profit status at minimal cost.
- 6/3-2017: Mr Boulton to obtain financial advice regarding diversifying Division investments.
- 7/3-2017: Mr Millar to approach *ANA* editorial content providers to take out advertising in the journal.
- 1/4-2017: In relation to the industry mailing list the following steps are to be taken in sequence:
- (a) Council members to provide the Secretary with categories of interest areas within 2 weeks;
 - (b) The Secretary to provide Council members with an unpopulated spreadsheet (column headings only);
 - (c) Council members to populate the spreadsheet and submit it to the Secretary; and
 - (d) The Secretary to consolidate Council members' submissions.
- 2/4-2017: The Secretary to provide:
- (a) the Editors of *The ANA* with detailed responses in relation to our journal; and
 - (b) Section Secretaries with detailed responses regarding technical meetings.
- 3/4-2017: The AMSA Liaison Committee to prepare paper covering the following points for submission to AMSA regarding domestic commercial vessels:
- The relevant area of AMSA has insufficient staff to handle the amount of enquiries & changes required to the regulations although RINA recognises that recruitment action is underway.
 - It takes excessive time to get changes made. The many specific exemptions issued by AMSA are kept confidential and not available to industry, but some time later the issue may be addressed by either a generic equivalent solution or an amendment to the rules. In the meantime, the only available remedy is a specific exemption (with fee) for each case.

- Since the outcomes achieved in survey and approvals are driven by costs the resultant safety standards are slipping.
- There is a big problem with categories of services that accredited persons may provide - the public do not understand them and some of the accredited surveyors don't want to admit they don't have the expertise and provide services for which they are not accredited.
- The aim of national uniformity of standards implementation has not yet been met as there are still differences between States.

4/4-2017: The Secretary to forward a copy of the news article to Pacific 2019 IMC Organising Committee Chair and WA Section, with the latter being requested to keep Council advised of any developments in this regard.

DRAFT