



## Example Entries

### PERSONAL DETAILS

#### Name

A Smith

#### Membership

Class	Date elected
Associate Member	14 Apr 2011
Member	11 Nov 2016
Fellow	

#### Employment

Company/Organisation	Position	From	To
Lloyds Register	Assistant Surveyor	1 May 2011	15 Jun 2015
Lloyds Register	Surveyor	16 Jun 2015	
<i>Add line above</i>			



# Royal Institution of Naval Architects

## Continuing Professional Development (CPD) Record

### CPD ACTIVITIES

#### CPD Activity Type:

- |                                  |  |
|----------------------------------|--|
| 1. Formal education and training | 4. Presentations and Papers            |
| 2. Informal Learning             | 5. Institution Activities              |
| 3. Conferences and Meetings      | 6. Industry involvement (per academia) |

Date	Activity	Development Outcome	Hours	Type	Doc. Ref.
25 Feb 2017	Attended 2-Day RINA Conference on the Educational & Professional Development of Engineers in the Maritime Industry	Updated on current requirements of industry	16	3	
15 Mar 2017	Attended Southern Joint Branch meeting presentation on Innovative Design	Updated on virtual imaging	2	5	A5
<i>Add line above</i>					

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### CPD DOCUMENTS

Date	Ref:	Title
15 Mar 2017	A5	Southern Joint Branch Technical Meeting Attendance Certificate
<i>Add line above</i>		

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### CPD PLAN

Start Date	Objective	Achievement	Date Achieved
29 Feb 2016	Improve contract management skills	Attend RINA Contract Management Course	1 Mar 2017
15 Mar 2016	Improve communication skills	Attend RINA Communication Skills Course	
<i>Add line above</i>			