



The Royal Institution of
Naval Architects

MALAYSIA JOINT BRANCH

Institute of
Marine Engineering,
Science & Technology

IMAR EST

MINUTES OF THE 29th ANNUAL GENERAL MEETING 2015 / 2016 SESSION

Date : 15th October 2016

Time : 1435 hours

Venue: Royale Chulan Hotel, Kuala Lumpur

Present:

IMarEST & RINA Members:

1. Mr. Noor Asha Abdul Rashid
2. Ms. Myra Idora Mohd Ali
3. Mr. Wesley Chong Kar Ngian
4. Ir. Hj. Othman Abdul Kadir
5. Capt. Franklin J. Joseph, RMN
6. FAdm (Rtd) Dato' Ir. Hj. Ahmad Murad Hj. Omar
7. Mr. Ch'ng Poh Weng
8. Mr. Lim Chin Hong
9. Ms. Maziah Suraya Abdul Majid
10. Ir. Khor Yee Shin (Albert)
11. Mr. Sia Kee Ho
12. Ir. Hj. Ahmad Madzlan Zahari
13. Cdr. (Rtd) K. Sivarajah
14. Mr. Adren Siow Hein-Yi
15. Prof. Dr. Adi Maimun bin Abdul Malik
16. Mr. Addri Reza Abd Rahman
17. Ms. Erny Harmiza Kamarudin
18. Mr. Khadrishah Khalid
19. Mr. Nordin Hj Suboh
20. Dr. Kang Hooi Siang
21. Dr. Tang Howe Hing
22. Dr. Wilfredo E. Yutuc
23. Mr. M Zahid Zain
24. Mr. Mazlee Md Ramli
25. Mr. Md. Redzuan Zoolfakar
26. Mr. Mohd Fakhruddin Zainal Abidin

27. Mr. Mohammad Nasuha Mansor
28. Assoc. Prof. Ir. Dr. Md. Salim bin Kamil
29. Mr. Sofiyah Yahya
30. Assoc. Prof. Hamzah A. Jamal
31. Ir. Yeo Cheng Kwan
32. Ir. Peter Tay Kho Jim

Proxy:

1. Mr. Andrew Strachan
2. Ms. Susane Tan Sook Sean
3. Mr. Sivabalan Ponniah
4. Mr. Azwan Yahya
5. Mr. M. Khairul Islam

Honorary Secretary Ir. Khor Yee Shin (Albert) called the AGM to order at 1435 hours after all members registered. Honorary Secretary informed that since a quorum of 24 was required, it was sufficient to proceed with the meeting as 24 members were already present and another 5 had submitted attendance via proxy consenting to the Committee to act on their behalf.

1.0 Address by Chairman 2015/2016 session

The Chairman thanked all the members for attending and provided the following updates of the Malaysia Joint Branch of RINA-IMarEST (MJB) to the members:

- 1.1 The number of corporate members is dwindling. There is a need for more drive to recruit more corporate members for both IMarEST and RINA.
- 1.2 Most talks are delivered by members and they are based on their knowledge and experience. This reflects the professionalism of the MJB members. The Chairman hopes that this trend will continue and particularly reminds that MJB does not conduct or endorse talks promoting any products or services.
- 1.3 The Thesis Presentation Competition in UTM has been successful and hopefully this will be expanded to other universities. MJB will welcome any initiatives from universities in this area.
- 1.4 Technical visit to Sibul has been carried out successfully. However, there is a need to continue to support the development in East Malaysia or even Brunei if there is a need for it.
- 1.5 MJB was also involved in 4th National Marine Industries Forum (NMIF) in Sibul as a co-sponsor and the turnout was impressive. It has also attracted interest from the Sarawak state government representative.
- 1.6 Shipbuilding industry is currently experiencing quite a downturn due to weak demand. Despite so, MJB has to continue to pursue development not only in numbers but also helping current members to develop in

their career and professionalism. One of the initiatives is organising technical talks and the turnout is increasing.

- 1.7 As a society, it is MJB's responsibility to let the voice of its members be heard and it is the collective agenda to ensure that MJB members will thrive in the shipping and shipbuilding industry which has been rather marginalised as reflected in previous Budget.
- 1.8 The Chairman expresses hope that the industry will receive due attention from the authorities in the future, particularly in 2017 Budget.

2.0 Adoption of the Minutes of the 2014/2015 Session (28th AGM)

Members adopted the Minutes of the 2014/2015 session with no correction to be made.

Adoption was proposed by Ir. Hj. Ahmad Madzlan Zahari and seconded by Mr. Noor Asha Abdul Rashid.

3.0 Honorary Secretary's Report on Activities

The session began after the 28th AGM & Annual Dinner held on 14th November 2015 (Saturday) @ 1435 at the Royale Chulan Hotel, Kuala Lumpur, with an attendance of 37 members (including proxies).

3.1 Committee Meetings

A total of 8 Committee Meetings and 2 coordination meetings were held over the session. Committee meetings were mainly conducted at Sricomm Sdn Bhd, Bureau Veritas Malaysia and MISC Bhd as generously provided or sourced by Ir. Hj. Madzlan Zahari, Ir. Hj. Othman Abdul Kadir and Honorary Secretary respectively. Committee Meetings were relatively well attended.

3.2 Technical Presentations and Seminars

The technical talks were held at various locations in such as MISC Berhad and UniKL KL Campus in Kuala Lumpur, UTM Skudai in Johor and Sarawak Maritime Academy in Sarawak. A total of 7 held during the session were as follows:

- 3.2.1 *"Design, Construction & Sea Trial of Malaysia First Escort Harbour Tug"* by Ir. Peter Tay Kho Jim of Naval Arch Marine S/B at UniKL KL Campus. Kuala Lumpur on 11th August, 2016.
- 3.2.2 *"Findings from 2nd IMarEST Ballast Water Technology Asia Conference"* by Wesley Chong Kar Ngian of DNV-GL Singapore at MISC Berhad, Kuala Lumpur on 2nd June, 2016.

- 3.2.3 *"Model Testing for Deepwater Projects"* by Prof. Dr. Allan Magee of National University of Singapore (NUS) at UTM Skudai on 16th May, 2016.
- 3.2.4 *"IMO Statutory Updates"* by Noor Asha Abdul Rashid of BV Malaysia at Sarawak Maritime Academy, Sibul on 15th April, 2016.
- 3.2.5 *"Ship's Energy Efficiency Management"* by Mohammad Hanif Dewan of ALAM at MISC Berhad, Kuala Lumpur on 24th March, 2016.
- 3.2.6 *"Introduction to RINA-IMarEST & The Way Forward to C. Eng"* by FAdm Dato' Ir Hj Ahmad Murad Omar of Omahams Corporation at Faculty of Mechanical Engineering, Universiti Teknologi Malaysia, Skudai on 31st January, 2016.
- 3.2.7 *"Inert Gas System in FSO/FPSO – Conversion from conventional tankers"* by Abdul Hakim A Wahid of MISC Berhad, at MISC Berhad, Kuala Lumpur on 14th January, 2016.

3.3 **Membership Status**

Membership status for both IMarEST and RINA as at 1st October 2016 was reported as per table below. There was a 175.8% increase in membership growth, due to students. There has been a drop in corporate member numbers across both RINA and IMarEST.

MEMBER GRADE	RINA		IMarEST	
	2014/2015	2015/2016	2014/2015	2015/2016
Affiliate	7	4	51	21
Associate Member	131	107	20	9
Fellow	11	13	31	30
Member	47	43	218	213
Student	75	78	238	1768
Grand Total	271	245	558	2041
% in Growth		- 9.6%		+ 265.8%

3.4 **MJB Activities for 2015-2016 session**

Honorary Secretary presented the activities of 2015/2016 session via video and the following are the events which have been presented:

- a) Technical talks
- b) Technical Shipbuilding Trip to Sibul (15-16 April 2016)
- c) TLP Malikai Tour (29 April 2016)
- d) UTM Thesis Presentation Competition (26 June 2016)
- e) Engagement with UPNM (4 August 2016)
- f) UniKL Technical Talk by Ir. Peter Tay Kho Jim (11 August 2016)

MJB thanks various parties which have supported the events above such as Sibul Shipyards Association, UniKL, UTM, UPNM, MISC Berhad and SSPC.

3.5 MJB Facebook page

MJB has launched a Facebook page with the title Malaysian Joint Branch of RINA-IMarEST to provide networking opportunities to its members and to announce news related to the Branch there.

3.6 Involvements in Government Initiatives

MJB has been involved in a number of Government Initiatives such as follows:

- a) 4th National Marine Industries Forum (4th NMIF).
- b) MJB Participation in SIRIM's ISO/Technical Committee on Ship & Marine Technology

3.7 Professional Review Interview (PRI)

For Session 2015/2016, a total of 20 Professional Review Interviews were conducted for new Members covering all categories of registration. There are currently 10 PRI assessors.

4.0 Honorary Treasurer's Report Session 2015/2016

- 4.1 Honorary Treasurer presented the Joint Branch's Statement of Accounts (per attachment) for the year ending 30th September 2016. The account and full explanation of expenses and statement was presented to all members. The summary of account is as follows:

Bank balance as of 1 st October 2015	RM 7529.04
Other income (bank interest)	RM 58.71
Additional funding for Sibu technical visit	RM 3000.00
Grant received for 2015/2016	<u>RM 14481.20</u>
Total Income	RM 25068.95
Total Expenditure	<u>(RM 16790.82)</u>
Bank balance as of 30th September 2016	RM 8278.13
Unpresented Cheques	<u>(RM 8187.20)</u>
Ledger balance as of 30th September 2016	RM 90.93

- 4.2 Ir. Hj. Ahmad Madzlan Zahari enquired on the exact breakdown of the usage of RM3,000 additional funding from IMarEST. Honorary Treasurer explained that the exact amount was evenly divided to subsidise transportation and accommodation costs of participants.
- 4.3 Ir. Yeo Cheng Kwan enquired on MJB's strategy in acquiring the additional grant from IMarEST. Honorary Treasurer replied that MJB followed the procedures set forth by IMarEST UK and wrote a business plan to IMarEST which was found to be acceptable.
- 4.4 Members adopted the accounts of 2015/2016 without any correction to be made. The adoption was proposed by Mr. Adren Siow Hein-Yi and it was seconded by Ir. Hj. Ahmad Madzlan Zahari.

5.0 AGM Proposal – Inclusion of Academic Institutions' Representatives in MJB committee (Institution with 15 corporate members or more)

- 5.1 Assoc. Prof. Ir. Dr. Md. Salim bin Kamil as the proposer of the motion further added that this motion was proposed to take care of the members in organisations and institutions. He expanded the motion to include all institutions and not just universities only. He also added that 15 is just a preliminary number and is open to deliberation.
- 5.2 Ir. Yeo Cheng Kwan explained the inclusion in committee should not be based on number of members in an organisation but the level of activity of the members themselves. He further added that inclusion of representatives from institutions outside Klang Valley will incur significant operational cost due to committee travel claims.
- 5.3 Mr. Noor Asha Abdul Rashid commented that the automatic inclusion will increase the quorum needed for committee meetings.
- 5.4 Chairman explained that MJB has always been co-opting members from various institutions and has not been neglecting any institutions.
- 5.5 Mr. Adren Siow added that commitment is more important as a condition for co-option.
- 5.6 After deliberations, the motion was put to a vote. With 1 member voted for the motion and 16 voted against, the motion fell.

6.0 AGM Proposal – Sale of RINA / IMarEST merchandise to raise funds

- 6.1 Assoc. Prof. Ir. Dr. Md. Salim bin Kamil proposed the motion.
- 6.2 Vice Chairman commented that the committee had deliberated on this idea but it was not pursued because there is no office to keep stock and all RINA/IMarEST merchandise can be bought online.
- 6.3 Ir. Yeo Cheng Kwan noted the noble cause to raise funds but explained that this undertaking may be a challenge due to time value of money and rotation of committee members in key positions every 2 years.
- 6.4 Honorary Treasurer raised the possible audit challenges if MJB is to hold stock and the auditor is currently serving MJB for free.
- 6.5 Mr. Adren Siow mentioned the raising fund via table sponsorship in Annual Dinner is better as the sponsor receives value in return of their sponsorship.
- 6.6 However, Mr. Mazlee Md Ramli explained that T-shirts which are produced locally can give sense of belonging to MJB members and raise awareness on MJB to the community.

- 6.7 Chairman added that the MJB should be mindful of the rights to use the Institutions' logos.
- 6.8 Vice Chairman amended the motion to **production and sale of local MJB RINA-IMarEST merchandise via outsourcing of sales to a local supplier** and the proposer agreed. The motion was put to a vote with 18 members voted for and 3 against. The motion was adopted.

7.0 AGM Proposal – Setting up of Pro-Tem Miri Sub-branch

- 7.1 Vice Chairman proposed the motion and added that there are potential members in Miri who want to grow professionally.
- 7.2 Dato Murad commented that Miri is a concentration of shipbuilding and oil and gas and this effort to set up a sub-branch will be appreciated.
- 7.3 Honorary Secretary commented that as per the latest MJB constitution, sub-branches can only be set up within state boundaries (eg. Southern Sub-branch covers the state of Johor). Also, it is in the interest of MJB that existing members in other parts of Sarawak be roped in to the proposed sub-branch. Including Sabah members in the sub-branch will also promote awareness of RINA and IMarEST in Sabah.
- 7.4 Chairman proposed an amendment to the motion to **setting up of pro-tem East Malaysia Sub-branch** and the proposer agreed. The motion was then put to a vote and it was unanimously adopted.

8.0 Address by IMarEST Honorary Vice President, FAdm (Rtd) Dato' Ir. Hj. Ahmad Murad Hj. Omar

- 8.1 Despite the current difficult situation in the industry, MJB will thrive because of passion from members (eg. travelling from afar for AGM).
- 8.2 The institution is selling professionalism and not the brand.
- 8.3 MJB has been participative in the Professional Competency Exam panel for Marine branch and the Marine branch has gotten ahead of other branches in preparing the question bank. This is an achievement.
- 8.4 IMarEST Asiapac has set up foothold in Philippines and Myanmar. IMarEST has also progressed leaps and bounds but inevitably has certain flaws as it is supervising global operations which is a challenge.
- 8.5 MJB has been progressing and the current committee has performed excellently. It is hoped that the new committee with new enthusiasm will bring MJB to even greater heights.

9.0 Election of Office Bearers for 2016/2017 Session

Session 2015/2016 Committee members relinquished their positions and Assoc. Prof. Hamzah A. Jamal served as Pro-Tem Chairman to conduct the election for the Session 2016/2017 Committee.

9.1 Newly elected Committee Members for Session 2016/2017:

Chairman: Ir. Hj. Othman Abdul Kadir
Vice Chairman: Ir. Yeo Cheng Kwan
Hon. Treasurer: Mr. Noor Asha Abdul Rashid
Hon. Secretary: Ir. Khor Yee Shin (Albert)
Committee: Mr. Lim Chin Hong
Assoc. Prof. Hamzah A. Jamal
Ms. Myra Idora Mohd Ali
Capt. Franklin J. Joseph, RMN
Ms. Maziah Suraya Abdul Majid
Ir. Hj. Ahmad Madzlan Zahari
FAdm (Rtd) Dato' Ir. Hj. Ahmad Murad Hj. Omar
Mr. Mohd. Fakhruddin Zainal Abidin

Southern Sub-branch Representative: Prof. Dr. Adi Maimun bin Abdul Malik (Chairman)

10.0 Incoming Chairman's Address and adjournment of AGM

The incoming Chairman expresses appreciation towards outgoing committee members who have served the committee well. He also stresses on succession planning for the key positions in the MJB committee.

From the motions which have adopted, there are new grounds to be broken into and this will present a new challenge to the committee and will require commitment from the committee members.

There are economic challenges ahead for the industry but MJB must continue to develop its members professionally and will also need to approach its members who have been inactive for a while.

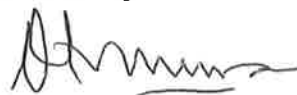
The incoming Chairman adjourned the 29th AGM at 1635 hours.

Recorded by:



Ir. Khor Yee Shin (Albert)
CEng, CMarEng, MIMarEST
Honorary Secretary
Malaysian Joint Branch "RINA & IMarEST"
Session 2015/2016

Approved by:



Ir. Hj Othman Abdul Kadir
CEng, FRINA, FIMarEST
Chairman
Malaysian Joint Branch "RINA & IMarEST"
Session 2015/2016

Attachment:

Audited Accounts for Year ended 30th September 2016 dated 11th October 2016 - 1 copy